



## 11D &amp; Fort Riley, KS

## COVID Travel &amp; Leave Business Rules Smart Card

**PCS POLICY AND EXCEPTIONS TO POLICY (ETP)****PCS / TDY TRAVEL EXCEPTIONS AND EXEMPTIONS GUIDANCE**

ALARACT 101/2020, FRAGO 36 to FORSCOM EXORD, and FRAGO 21 to HQDA EXORD 210-20 in Response to COVID-19, the following applies:

**Exempt.** Does not require a waiver. Exempt travel will either be indicated on orders or travelers will carry a memorandum describing the exemption. The following conditions are exempt from travel restrictions: retirement, separation, release from Active Duty, patients and authorized escorts/attendants, GFM activities, PME, reclassification, Initial Military Training, SOF Force Generational Activities, intra-post moves, low/no cost moves and leave travel. No exception to policy is required to submit in order to depart losing organizations. Note: Exempt travel will normally be conducted by the most direct means.

**Unrestricted.** Does not require a waiver. If a Service Member's duty station is certified unrestricted, SM is authorized to travel from, to, and through locations that are also unrestricted. No ETP Required. DHR will verify the unrestricted status no earlier than 10 days before the Soldier's departure (upon picking up clearing papers). If the status of any locations changes to restricted, the Soldier moves automatically into the restricted category. *Note: No documentation is required except for DA Form 31 for unrestricted travel.*

**Restricted.** Requires a waiver (DA Form 4187 & DA Form 31). The SM must submit a DA Form 4187 and obtain COL (O-6) or a civilian equivalent approval if the origin or destination is restricted. Additionally, travel through an area that is a red state/restricted should be handled in a risk reduction counseling conversation - not ETP - with the SM prior to leave or travel approval. The SM may not proceed without an approved waiver. A waiver may be requested in cases of extreme hardship, humanitarian reasons, or if a SM is considered mission essential by the gaining unit. If a waiver is approved, no other consideration of restricted or unrestricted travel is required and the SM may proceed. A copy of the approved waiver must be in the traveler's possession during out-processing and travel. A SM may also request a deletion or deferment in lieu of assignment orders IAW AR 600-8-11 and include a desired new report date. If the travel authorization category changes to unrestricted in time to execute travel IAW orders and special instructions, then the travel may proceed.

**BELOW GUIDANCE APPLIES TO ALL THREE TRAVEL AUTHORIZATION CATEGORIES:**

- All leaves and passes from travel restrictions, including PCS leave, can be approved by the normal leave approval authorities in accordance with AR 600-8-10. *Note: For OCONUS PCS ONLY, any personal leave beyond what is needed for direct travel must be taken before clearing and conducting the required 14-day ROM. (Not to include Alaska, Hawaii, or US territories).*

- Commanders and supervisors will conduct a risk assessment of the health status and travel itinerary for Service members requesting leave. Service members should not travel if they display a fever or other symptoms consistent with COVID-19 or if they have had close contact with someone who has tested positive for COVID-19 within the past 14 days. DoD personnel will comply with any DoD, Federal, State, and local restrictions while in a leave status.

- CDR's will reference HQDA EXORD 210-20 Coronavirus (COVID-19) Transition Framework, 26 May 2020, and associated FRAGOs as guidance. In addition, the IMCOM COVID-19 Placemat will be used to determine installation restricted/unrestricted status for States & host nations:

[https://army.deps.mil/army/cmds/imcom\\_G3/CAT/Corona\\_Virus/SitePages/NewHome.aspx](https://army.deps.mil/army/cmds/imcom_G3/CAT/Corona_Virus/SitePages/NewHome.aspx)

- IAW FRAGO 21 to HQDA EXORD 210-20, IAW Force Health Protection Supplement 14, all personnel conducting official international travel to or from the United States requires a negative COVID-19 test as close as possible to departure. If the destination location requires a specific test or test timing, personnel must follow the destination location requirement instead. SECARMY withholds the authority to waive pre-travel testing. Soldiers, Family members, DA Civilians and Contractors departing on official travel from the United States to another country will conduct a pre-travel 14 day ROM, unless the GCC or Host Nation requires a ROM at the destination location. Only one ROM is required, either before travel or after arrival. Pursuant to SECARMY VOCO, travel-associated ROM is reduced to a minimum ROM for 7 days with a negative SARS-COV-2 test within 48 hours prior to the end of the 7-day ROM. The test completed as part of the 7-day ROM will also meet the pre-travel testing requirement if the test is conducted 1 to 3 days before departure. Personnel must comply with applicable GCC and host nation requirements. Country ROM and test requirements will be provided by the applicable ASCC.

- ALARACT 080/2020 provides clarification guidance for filing PCS/TDY travel claims when Soldiers and/or dependents travel was impacted by COVID-19. It further clarifies the ROM requirement and impact to entitlements.



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As of: 17 1230L MAY 21

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## OFFICIAL AND UNOFFICIAL TRAVEL: PCS/TDY/LEAVE

### Quarantine Requirements

**\*\* Note: All fully vaccinated personnel (defined as being at least 2 weeks beyond their final dose) are not required to quarantine or ROM \*\***

1. PCS to Fort Riley from an Unrestricted (Green) Installation (**No ROM**)
2. PCS to Fort Riley from Restricted (Red) Installation (**10-day Quarantine or 7 day w/test during last 48 hours**)
3. Travel from OCONUS (including Alaska and Hawaii) (**10-day Quarantine or 7 day w/test during last 48 hours**)
4. Personal (Unofficial) Leave/Pass Travel from a KDHE Green State (**No ROM**)
5. Personal (Unofficial) Leave/Pass Travel from a KDHE Red State (**14 Day Quarantine**)

### Country ROM & COVID-19 Testing Requirements

- Effective Friday, 8 Jan 21, all foreign passengers arriving in the Republic of Korea must provide proof of a negative COVID-19 Polymerase Chain Reaction (PCR) test obtained within 72 hours of their departure. Airlines will NOT board passengers without this negative test result.
- All travelers on orders to Germany must have a negative COVID-19 test within 48 hours of their international flight departure. Medical documentation paperwork is not currently accepted by the German Government for entry into host nation. Additionally, all travelers must register online prior to entry at <https://www.einreiseanmeldung.de> and carry a copy of the registration. If digital registration is not possible, travelers must fill out a substitute paper registration from the below link: [https://www.bundesgesundheitsministerium.de/fileadmin/dateien/3\\_downloads/c/coronavirus/infoblatt/anlage\\_2\\_erstazmitteilung.pdf](https://www.bundesgesundheitsministerium.de/fileadmin/dateien/3_downloads/c/coronavirus/infoblatt/anlage_2_erstazmitteilung.pdf). Failure to comply with any of these requirements will result in denied entry into country and immediate return to point of department.
- Travel to countries other than the Republic of Korea and Germany must follow country requirements IAW Foreign Clearance Guide.

**HQDA G1 COVID19 web link for EXORDs and FRAGOs:** [https://army.deps.mil/army/cmds/HQDAG1/CP/Ext\\_Coord/COVID-19/default.aspx](https://army.deps.mil/army/cmds/HQDAG1/CP/Ext_Coord/COVID-19/default.aspx)

**Foreign Clearance Guide:** <https://www.fcg.pentagon.mil/fcg.cfm>

#### Installation / State / Kansas Travel Restrictions Update Links:

IMCOM Placemat: [https://army.deps.mil/army/cmds/imcom\\_G3/CAT/Corona\\_Virus/SitePages/NewHome.aspx](https://army.deps.mil/army/cmds/imcom_G3/CAT/Corona_Virus/SitePages/NewHome.aspx)

KDHE Portal: <https://www.coronavirus.kdheks.gov/175/Travel-Exposure-Related-Isolation-Quaran>

DOD COVID19 Response: [https://www.defense.gov/Explore/Spotlight/Coronavirus/#dnn\\_ctr2906\\_ContentPane](https://www.defense.gov/Explore/Spotlight/Coronavirus/#dnn_ctr2906_ContentPane)

#### Sample Timeline for PCS OCONUS/CONUS - Reporting Month

	1 Su	2 Mo	3 Tu	4 We	5 Th	6 Fr	7 Sa	8 Su	9 Mo	10 Tu	11 We	12 Th	13 Fr	14 Sa	15 Su	16 Mo	17 Tu	18 We	19 Th	20 Fr	21 Sa	22 Su	23 Mo	24 Tu	25 We	26 Th	27 Fr	28 Sa	29 Su	30 Mo
PCS OCONUS	Any leave days must be taken prior to FRKS clearing IAW AR 600-8-10.													Start Installation Clearing (10 business days) 14 – 25 Sep												COVID19 Test & Results 26 Sep	Final Out 27 Sep			Report date 30 Sep
																												PCS Direct Travel days 28 – 30 Sep		
PCS CONUS	Start Installation Clearing (10 business days) 2 – 13 Sep												Final Out 13 Sep	Leave Is authorized IAW AR 600-8-10.															Report date 30 Sep	
Leave / Travel Days												Installation Requirements										Restriction of Movement								

#### KDHE & DOD Red States Travel-Related Mandatory Quarantine Areas – As of 17 MAY 21

Type	Category	Location
Domestic Travel	KDHE	Attended/traveled to mass gathering events out-of-state of 500 people or greater where individuals do not socially distance (6 feet) <u>and</u> wear masks (Eff 10 Sep 20)
	KDHE Red States	Traveled to states in accordance with the list and dates annotated on the KDHE website. <a href="https://www.coronavirus.kdheks.gov/175/Travel-Exposure-Related-Isolation-Quaran">https://www.coronavirus.kdheks.gov/175/Travel-Exposure-Related-Isolation-Quaran</a>
	DOD Red States	All US States are Green
International Travel	KDHE / DOD	Traveled to countries in accordance with the list and dates annotated on the KDHE website. <a href="https://www.coronavirus.kdheks.gov/175/Travel-Exposure-Related-Isolation-Quaran">https://www.coronavirus.kdheks.gov/175/Travel-Exposure-Related-Isolation-Quaran</a> Travel to countries with a CDC Level 3 High COVID Risk. <a href="https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notices.html">https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notices.html</a> International travel must follow Department of State travel advisories and protocols. <a href="https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/">https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/</a> <a href="https://army.deps.mil/army/cmds/HQDAG1/CP/Ext_Coord/COVID-19/default.aspx">https://army.deps.mil/army/cmds/HQDAG1/CP/Ext_Coord/COVID-19/default.aspx</a> For those traveling international, CDC requires testing within three days of flight into the U.S.
Cruises	KDHE	All cruises ships and river cruises (Eff 15 Mar 20)
Other Quarantine Requirements	KDHE / DOD	Received notification from public health officials (state or local) that you are a close contact of a laboratory-confirmed case of COVID-19.

The Point of Contact for this smart card is the 11D G1